



## Authorization for Release of Official Information

(Psychotherapy/Psychological/Psychiatric Notes/Records/Reports, Medical Records, Transcripts, Academic Records)

Confidentiality of records is very important to the applicant/seminarian and to Notre Dame Seminary.

In order to insure this confidentiality with respect to information related the medical care, psychological counseling/testing/psychiatric care a seminarian engages in, as well as his academic records during his years of seminary formation, it is important to clearly define who will have access to which records.

I, \_\_\_\_\_, give my permission for the following people to have access to the documentation described above:

My (Arch)Bishop/Religious Superior, the Rector, Vocation Director, Director of Seminarians, Seminary Counselors, and my sponsoring (arch)diocese or religious community, during my stay at Notre Dame Seminary. Anyone not named above will require a signed release by me.

The sole purpose for granting permission to access my records is to aide my vocational discernment and personal growth.

This authorization will remain valid from the date of my signature below until I am no longer registered at Notre Dame Seminary.

I acknowledge that I have the right to revoke this authorization at any time, in writing, by sending written notification to the person or organization authorized to release the identified information. However, I understand that any actions already taken in reliance on this authorization cannot be reversed and my revocation will not affect these actions. I understand that to the extent that the information authorized to be released herein relates or refers to mental health records of substance/alcohol abuse, HIV/AIDS, genetic information and/or academic issues, this authorization specifically permits release of such information. I understand that the information to be release may contain confidential information protected by State statute, and that State regulations limit the right of persons receiving it to make any disclosure of this information other than that authorized herein without my prior written consent.

The persons, organizations, employees and officers thereof are released from any legal responsibility or liability for disclosure of the information described to the extent indicated and authorized therein.

Any facsimile, copy or photocopy of this authorization shall authorize you to release the information described therein.

I certify that I have reviewed this form and that I fully understand its contents. The authorization as described in the document pertains to Notre Dame Seminary only.

Name of Seminarian: \_\_\_\_\_

Signature of Seminarian: \_\_\_\_\_

Date: \_\_\_\_\_