

**NOTRE DAME SEMINARY
GRADUATE SCHOOL OF THEOLOGY
PRIESTLY FORMATION PROGRAM**



RECOMMENDATION FORM

Recommendation Form

Notre Dame Seminary Priestly Formation Program



Applicant's Name	
Person Completing Recommendation Form	
Address	
City, State, Zip Code	
Phone	

DIRECTIONS

- The purpose of this questionnaire is to attain your assessment of the person named above who is applying for the priestly formation program at Notre Dame Seminary. Your honest response to this questionnaire will be helpful to the seminary in understanding whether this applicant is a good candidate for the formation program.
- Circle the number to the right of each statement that best represents the degree to which you agree or disagree with the statement.
- Please do not give the completed form to the applicant. Return the completed form to the **Rector's Office, Notre Dame Seminary, 2901 South Carrollton Avenue, New Orleans, LA 70118-4391.**

This person:	Always	Frequently	Occasionally (Inconsistently)	Rarely	Never	Insufficient Evidence
1. Is comfortable with new situations.	1	2	3	4	5	IE
2. Is willing to take appropriate risks.	1	2	3	4	5	IE
3. Is generally calm, relaxed and composed.	1	2	3	4	5	IE
4. Uses his talents.	1	2	3	4	5	IE
5. Listens to and values the opinions of others.	1	2	3	4	5	IE
6. Is open-minded.	1	2	3	4	5	IE
7. Is flexible.	1	2	3	4	5	IE
8. Accepts constructive criticism.	1	2	3	4	5	IE
9. Shows good judgment.	1	2	3	4	5	IE
10. Can be relied upon to carry out assignments.	1	2	3	4	5	IE

This person:	<i>Always</i>	<i>Frequently</i>	<i>Occasionally (Inconsistently)</i>	<i>Rarely</i>	<i>Never</i>	<i>Insufficient Evidence</i>
11. Shows imagination in dealing with problems.	1	2	3	4	5	IE
12. Is organized.	1	2	3	4	5	IE
13. Is industrious.	1	2	3	4	5	IE
14. Considers consequences before acting.	1	2	3	4	5	IE
15. Is sensitive to the feelings and needs of others.	1	2	3	4	5	IE
16. Completes tasks.	1	2	3	4	5	IE
17. Can work under pressure.	1	2	3	4	5	IE
18. Is calm in unexpected situations.	1	2	3	4	5	IE
19. Manages time wisely.	1	2	3	4	5	IE
20. Maintains appropriate personal appearance.	1	2	3	4	5	IE
21. Is open to learning.	1	2	3	4	5	IE
22. Learns from experience with others.	1	2	3	4	5	IE
23. Takes praise well.	1	2	3	4	5	IE
24. Can admit lack of knowledge/ability.	1	2	3	4	5	IE
25. Is open to explore his own motivation for ministry.	1	2	3	4	5	IE
26. Is outgoing, easily relates to others.	1	2	3	4	5	IE
27. Is dependable.	1	2	3	4	5	IE
28. Wants to be of service to others.	1	2	3	4	5	IE
29. Goes out of his way to make others feel at ease with him.	1	2	3	4	5	IE
30. Spends time helping other people.	1	2	3	4	5	IE
31. Has a great deal of energy.	1	2	3	4	5	IE
32. Is sensitive to the feelings of others.	1	2	3	4	5	IE
33. Is willing to take a risk to help another person.	1	2	3	4	5	IE
34. Clearly speaks of his Christian faith.	1	2	3	4	5	IE
35. Makes a special effort to always do what is right.	1	2	3	4	5	IE
36. Is a “man of prayer.”	1	2	3	4	5	IE

This person:	<i>Always</i>	<i>Frequently</i>	<i>Occasionally (Inconsistently)</i>	<i>Rarely</i>	<i>Never</i>	<i>Insufficient Evidence</i>
37. Lives a moral, upright Christian life.	1	2	3	4	5	IE
38. Spends quality time with his family.	1	2	3	4	5	IE
39. Talks about the importance of service to others.	1	2	3	4	5	IE

MINISTERIAL ABILITIES

Please describe the applicant in the following areas:

His Understanding of Priesthood and Service:

Demeanor and Disposition; Dress; Attire:

Loyalty and Fidelity to the Church, Magisterium, and the Moral/Doctrinal Teachings of the Church:

GENERAL OBSERVATIONS

Describe how the applicant demonstrates the disciplines of his prayer life.

Describe how the applicant evidences a healthy lifestyle. Please explain tendencies of inappropriate relationships or boundaries with others. Please elaborate.

Describe how the applicant has a healthy sense of obedience in terms of how he exercises authority and receives authority.

Has the applicant ever demonstrated problems with alcohol, drugs, or controlled substances? Please elaborate.

What do you perceive as the greatest strength of the applicant?

What do you perceive as the greatest weakness of the applicant?

What area(s) of development does the applicant need to explore?

Are there any behaviors, attitudes or practices that the formators should be aware of that need attention?

Additional Comments or Remarks

The name of the evaluator will *not* be shared with the applicant.



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Signature of Respondent

Date

**PLEASE RETURN THE COMPLETED FORM TO:
RECTOR’S OFFICE
NOTRE DAME SEMINARY
2901 SOUTH CARROLLTON AVENUE
NEW ORLEANS, LA 70118-4391**