



NOTRE DAME SEMINARY
2901 South Carrollton Avenue
New Orleans, LA 70118-4391
(504) 866 – 7426

Prospective/New Student Entry Checklist

Applicants for the Master of Arts in Theological Studies (MATS):

General Registration: Documents to be sent to layprograms@nds.edu:

- Specific MATS Application Form
- Two letters of recommendation
- Official transcripts from previous undergraduate and graduate coursework
- Writing Sample
- \$40 Application

Scholarships, if desired: Documents to be sent to layprograms@nds.edu:

- Ecclesial Ministry Discount Form (EMD) - If you live outside of the New Orleans area and are involved in an officially recognized Catholic ministry on a regular basis, you qualify for this 50% tuition discount.
- Handing on the Faith Scholarship Program & Agreement (HOF) - If a student lives in the New Orleans area, works in ministry, and is willing to commit to three years of service to our archdiocese after completing the degree, he or she may qualify for this additional 50% scholarship. Once the HOF Application has been filled out for the first time, students need only turn in the “Handing on the Faith Semester Agreement” Form. For further information, please read p.1-4. All students who qualify for Handing on the Faith also qualify for the Ecclesial Ministry Discount. No separate form needed.

Necessary information may be sent to:

Notre Dame Seminary, % Lay Programs Office
2901 South Carrollton Avenue
New Orleans, LA 70118-4391
layprograms@nds.edu
PHONE: (504) 866-7426, ext. 817
FAX: (504) 866-6260, Attn: Lay Programs